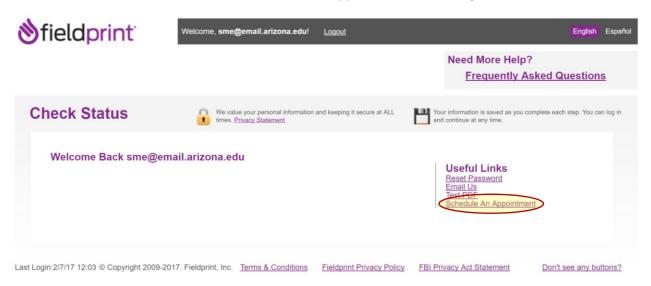
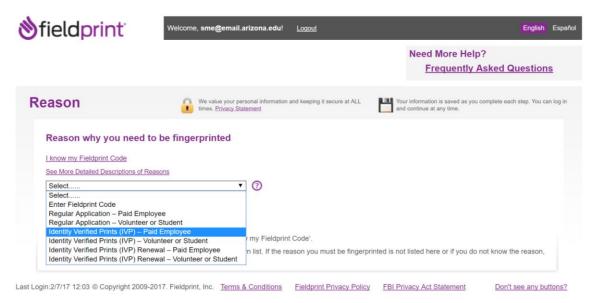
Welcome to fieldprintarizona.com!

Please review the following step-by-step instructions to get your IVP fingerprint clearance card for teacher certification and admission to your professional program at the University of Arizona College of Education!

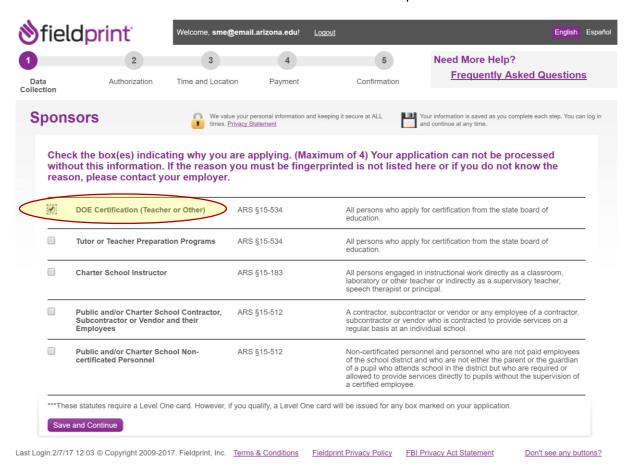
1. Create a username and login. If you then leave the site and come back to it later, you will need to restart and select "Schedule an Appointment" on the right.



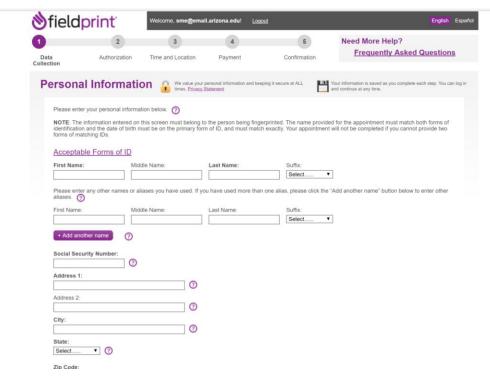
2. The Reason is IVP – Paid Employee. This is because you will want to use this card to become a paid employee after completing your bachelor's program! This way, the card will last you for the full 6 years and will get you into the program, through your field work and student teaching, through certification, and into your first job.



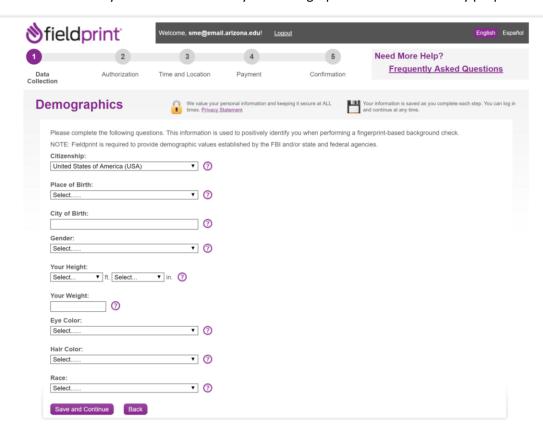
3. The Sponsor is DOE Certification (Teacher or Other). Again, this is because your end goal is to become a certified teacher or educational interpreter!



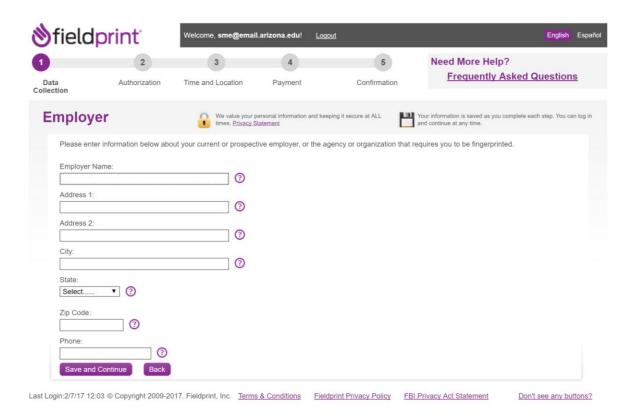
4. Now you must fill out all of your personal information. This is for identity purposes. If you're not sure what to do at any point, click the question mark next to the field and it will explain.



6. Now you must fill out all of your demographics. This is for identity purposes.

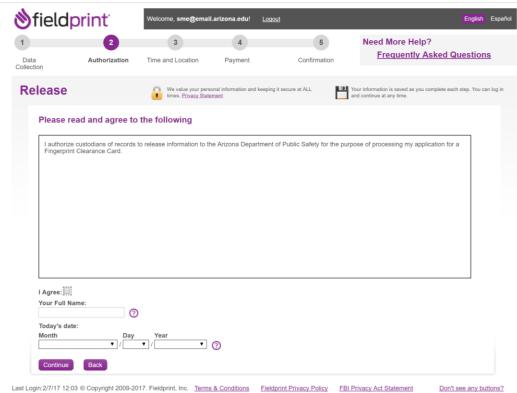


7. You do not currently have an Employer, so *leave this whole page blank*. It will allow you to click Save and Continue to proceed.

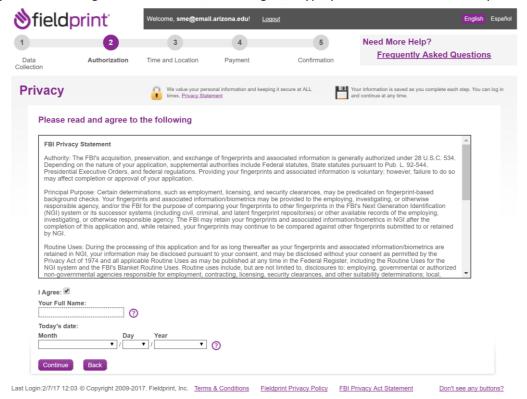


8. You must click "I agree", type your name (which serves as your signature) and enter today's date.

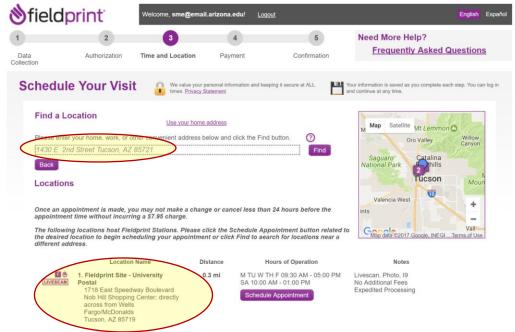
Make sure your full name matches the name you entered in step 4!



9. Again, read through the information, click "I agree," type your name and enter today's date.



10. Then, you must schedule your appointment. For location, if you want the closest to the University of Arizona campus, you can use the College of Education address to find University Postal on Speedway.



- 11. Schedule your appointment at the location most convenient to you. Please be sure you are available, as there is an appointment cancellation fee.
 - 12. The website will then walk you through the payment process. If you indicated in step 4 that you would like phone or email reminders of your appointment, you should receive those in advance of your scheduled day and time.
- 13. Once you get to the final screen, you will receive an email confirmation. If you are asked to provide a receipt to prove you have applied as part of your College of Education application, please forward this to your Academic Advisor.

Applications through Fieldprint Arizona are expedited faster than paper applications, so this method is recommended if you are on a very short timeline.

Please discuss your options with your Academic Advisor to determine what is best for you!